

TOWN OF LYME  
Select Board Meeting  
December 31st, 2014  
Town Office Conference Room  
Approved: January 8<sup>th</sup>, 2015

The following were present for part or all of the meeting: Charles J. Smith (Chair), Susan J. MacKenzie (member), and Patricia G. Jenks (member) Dina Cutting (Administrative Assistant).  
Community member: Beth Taylor

1. Chair Smith opened the at 8:00AM
2. MacKenzie moved to approve the minutes of December 18<sup>th</sup>, 2014. Seconded by Jenks. Corrections were offered to the minutes. Voted unanimously in favor with corrections noted.
3. Matters arising:
  - Park and Ride: MacKenzie reported she met with Alan Hanscom. The whole area at the park and ride needs to be excavated, need 18" of gravel, catch basins, fine grading, loam and seeding. The birch trees need to be removed but all other trees can stay. The Town and State will confirm the expectation concerning the work and who is responsible for doing what parts of this project. MacKenzie will need to get some advice and numbers together to present to the board for consideration in a warrant article. This project could potentially create 29 parking spaces. All the present restricted signage needs to be removed.
  - Boring on River Road at Hewes Brook. Still gathering information.
  - Slump on River Road: CLD will report on this at the January 6<sup>th</sup>, 2015 Roads Committee meeting.
  - To receive a second opinion on the River Road culvert it will cost about \$3,000.00. There is new technology that could work for this spot and potentially save money. Smith moved to approve up to \$3,000 to get a second opinion on the River Road south culvert. MacKenzie will meet with CLD Engineering. Seconded by Jenks. Voted unanimously in favor.
  - Smith is still investigating the options for web sites.
  - January 6<sup>th</sup>, 2015 the Selectboard will be meeting with the Road Committee. CDL engineering will be reporting on the Goose Pond Road project. The board would like to invite the Highway department to join them at this meeting. Smith will issue the invitation.
  - Meals and rooms monies came in higher than anticipated.
4. Public comment: Beth Taylor commended the board for the Coffee Hour meetings. She thought it was a great idea.
5. Carry overs: CRF computers have \$1,577.00 left. The police department has to purchase a sonic wall in order meet the State auditing requirements. The sense of the Selectboard is to carryover these funds to purchase this unexpected computer need. An invoice for the sonic wall router has been received by the police department on December 24<sup>th</sup>, 2014 in the amount of \$1,200.00. Smith moved to carryover \$1,577.00 to make sure this router is installed. Seconded by Jenks. Voted unanimously in favor.
6. A general discussion concerning tax billing twice per year took place. The town accepting credit cards was again discussed. The board will met with Treasurer, Andrea Colgan and Tax Collector, Joanne Coburn to discuss logistics of this on January 15<sup>th</sup>, 2015. Cutting to arrange meeting.

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7. River Road South-Pathways Engineering contract: After review and discussion with Roads Committee it is clear the bank stabilization needs to be figured out and known before any road work can be planned. Concerns about bank collapsing with any heavy equipment working the road were expressed. The Town does not have funding at this time to move ahead with the River Road south plan and decided not to enter into any contract until more fact finding is done. After a lengthy discussion it was the board's opinion that the best thing to do at this point is get DES, Pathways, Road Committee and the Select board together to review the whole River Road and the various problems. MacKenzie would like DES to be able to see what has worked successfully and inexpensively on private property along the river. The Town is looking at multiple problems along the River Road and the funding for these fixes are going to be expensive. Goose Pond RD, River Road south and the slump on River Road need to be the priorities moving forward. MacKenzie will organize a meeting for all parties and Smith will call and discuss this with Pathways Engineering.
8. A manifest in the amount of \$34,514.65, \$370.00 overseer of Welfare and a 2015 manifest in the amount of \$9,008.58 were approved and signed.
9. Committees and Commissions:
  - Previously reported on Roads Committee meeting
10. Common ice skating rink: Dave Celone asked if the Selectboard would consider having the Highway department come to the common and clear off some ice buildup. At this time the board does not want any heavy equipment on the common. The highway department does not have the equipment needed to clear ice from inside the rink.
11. Safety issue with tree at school: A very large tree next to the school parking lot is in danger of falling limbs and damaging vehicles and or injuring people. Henderson Tree Service has been contacted and will be giving recommendations to deal with this safety issue. The town's budget has \$3,500.00 earmarked for tree work or removal. After a brief discussion of safety concerns, insurance, and the potential removal of this tree.
  - ✓ Smith moved to go ahead at the recommendation of Jim Henderson, owner of Henderson Tree Services with a budget of no more than \$3,500.00. Seconded by MacKenzie. Voted unanimously in favor. Cutting will notify Henderson and coordinate with the school.
12. Ongoing business:
  - Cutting is still waiting on the Wage and Salary book from Health Trust.
  - The board took a few minutes to review and add questions to the up and coming town survey they will be doing.
  - Assistant Town Clerk: Jenks reviewed plans for an assistant Town Clerk, this position will be filled and the person will work with her to make sure this is a position of interest before the Town goes to the expense of training.
13. The board reviewed a subdivision done in 2005. This should have created a lot number in the Town mapping system. Cutting discussed this with Calder, a new tax card will be generated and this lot will be considered

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14. At 9:40AM Jenks moved to adjourn. Seconded by MacKenzie. Motion voted unanimously in favor.

Respectfully Submitted,

Dina Cutting